Application deadline: March 28th, 2022

Overview of the Position: The graduate student researcher (GSR) will assist in program management and evaluation of the CEILS-DGSOM antiracist educator initiative. The GSR will also attend antiracism workshops as an observer to support the development of evaluation strategies. The GSR may be asked to assist in the development of curriculum or to present slides in workshops to support David Geffen School of Medicine faculty in preparation for teaching and facilitating equitably. This position will be directly supervised by the CEILS Anti-racist Workshop Coordinator and work closely with the CEILS Associate Director for Data Analytics and the CEILS team. This position is a 25% time position, which includes partial fee remissions during the academic year, and is renewable on a quarterly basis, upon evaluation. Ideally we are looking for someone who would be available for at least a year's commitment.

Responsibilities:

- Assist CEILS Directors in evaluating the effectiveness of antiracism workshops and initiatives, identifying areas of strengths and improvement.
- Assist Workshop Director with scheduling anti-racism workshops, organization of workshop materials, and maintaining up-to-date resources and content.
- Collaborate with a team of instructors that includes CEILS Directors to develop online curricula for equity and antiracism training through different media.

Qualifications and Application Instructions:

The successful candidate must be a Masters or PhD candidate with interest in gaining experience in project management, program evaluation, and/or antiracism training programs. It is preferred if the applicant is in a STEM (science, technology, engineering, or math) discipline, or a discipline related to teaching and pedagogy. It is also preferred if the applicant has training and experience in undergraduate education, equity, diversity and inclusion, and an ability to facilitate active and collaborative learning in the remote environment. Ability to interact effectively and collaboratively with faculty, staff and graduate students. The position will be under the supervision of the Director of CEILS and CEILS Anti-racist Workshop Director.

To apply, candidates should submit a cover letter expressing their interest in the position and a curriculum vitae/resume. Please submit by email to media@ceils.ucla.edu and place in the subject line, Re: Admin CEILS GSR Application.